



Promoting decent shelter for all

VACANCY

Executive Director,

For Tanzania Women Architects for Humanity (TAWAH)

TAWAH is an all volunteers organization of women architects, engineers and scientist with the core mission of using sustainable building techniques to improve living conditions among marginalised groups in Tanzania. TAWAH was formed in June 2010 and registered as an NGO using the Non Governmental Organizations Act, 2002 in March 2011 with the registration number 4487. TAWAH's commitment to enhancing social justice is done through mobilising women to spearhead building adequate shelter in marginalised communities and by empowering young graduates women professionals in the construction industry to give back to their communities.

TAWAH's guiding principles for its operations include: Partnering with marginalised communities, providing a path for income generating opportunities for marginalised groups, promoting social inclusion of marginalised groups, facilitating ownership and building capacity for self help, employing sustainable, environmental friendly and cost effective design and construction techniques.

TAWAH invites applications for a full-time **Executive Director position**, to start in July 2023. This is a fixed-term position for one-year with an excellent possibility of renewal.

The main responsibilities of the Executive Director include:

- Managing the day-to-day affairs of TAWAH
- Strategic planning, and Governance of TAWAH
- Ensure implementation and monitoring progress of strategic plans.
- Responsible for Donor and Board reporting
- Grant writing and securing funding for projects to improve Tanzania's built environment.
- Programme development and planning including Monitoring and Evaluation.
- Working collaboratively with key stakeholders including national and local government officials, private and state grant providers, grass roots communities, university students and leaders in the Tanzanian construction industry.



Promoting decent shelter for all

- Establish and manage relevant strategic partnerships and relationships with marginalized groups in Tanzania include women, people living in poverty and people with special needs
- Establish sound relationships with relevant government authorities and seek government recognition and support for TAWAH programmes.
- Overseeing TAWAH's planning and budget;
- Organize events to promote TAWAH vision and mission
- Human Resources and Personnel Management and Training.

Minimum Requirements:

To be considered for this position candidates should have: At least five years-experience in top leadership positions in the NGO sector; a university degree; extensive experience in project management and grant writing; proven record of working with different stakeholders to successfully achieve shared goals, and a commitment to women's empowerment and improving the quality of life for marginalized communities.

Applicants must submit a cover letter that details relevant qualifications and a current CV that includes three references to the Board of Directors at tawah@tawahtanzania.or.tz by **June 15th, 2023**

Review of applications will begin immediately and continue until the position is filled.

ONLY shortlisted candidates will be contacted.

For more information on TAWAH please visit our website at: www.tawahtanzania.or.tz